

5th Conference on the Conservation of Cetaceans in South Mediterranean Countries
Online, 13-15 April 2021
Host Country: Lebanon

INSTRUCTIONS FOR THE ONLINE CONFERENCE

Despite the current sanitary circumstances, the Conference organizers are committed to providing the best possible level of service to participants. To this end, the organizers have decided to use the Zoom platform for the CMSC5 in the hope that the global health situation will improve and thus allow the next edition to be held in person.

Before the start of the Conference

Participants should take care to check the equipment, the state and the quality of the connections, in order to minimize the risk of time loss. Solutions exist to allow you to detect beforehand any hardware malfunction (misconnected cables, defective peripherals, etc.).

It is recommended that all participants connect 15 minutes before the start of the conference - April 13, 14 and 15, 2021 - so that everything is ready and the organizers have time to resolve any technical obstacles. With a very busy agenda, it is important that the sessions start on time.

When connecting to the conference, participants are asked to display their NAME followed by their First Name. Only participants who have previously registered and identified themselves as such in the Zoom platform waiting room will be admitted.

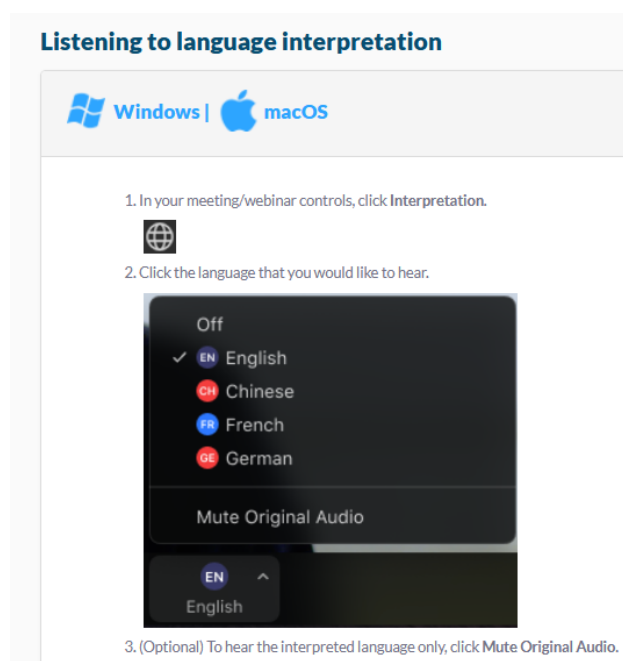
Below is the link to access the conference:

<https://spa-rac-org.zoom.us/j/96006589184?pwd=VHRKR2l0NEQwM2xDalldoYy9MdW5XQT09>

Meeting ID: 960 0658 9184

The working languages of the Conference are English and French. Simultaneous interpretation will be available during the online sessions. Participants who wish to have simultaneous interpretation can select an interpretation channel from the Interpretation menu (globe or national flag icon on Zoom).

It is also possible to turn the original audio on or off. When the original audio is muted, you will hear only the interpreter's voice. The original audio is available by default. Participants, who do not need interpretation as such, can ignore this feature.



The screenshot shows the Zoom 'Listening to language interpretation' interface. At the top, it says 'Listening to language interpretation' and 'Windows | macOS'. Below this, there are two numbered instructions: 1. 'In your meeting/webinar controls, click Interpretation.' with a globe icon. 2. 'Click the language that you would like to hear.' with a list of options: 'Off', 'EN English' (selected with a checkmark), 'CH Chinese', 'FR French', and 'GE German'. Below the list is a 'Mute Original Audio' button. At the bottom, there is a small 'EN English' button with an upward arrow. A third instruction at the bottom says: '3. (Optional) To hear the interpreted language only, click Mute Original Audio.'

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All participants are asked to insert the image sent with these instructions as a virtual wallpaper on Zoom. (details on how to use this feature are available here: <https://support.zoom.us/hc/en-us/articles/210707503-Virtual-Background>)

The conference will be recorded to facilitate reporting. The recording will only be accessible to the organizers involved in the reporting process.

Organization of each session

At the beginning of each session, the Chair will introduce the rapporteurs and speakers and their presentations. The Session Chair will then give the floor to each speaker following the agenda ([ACCOBAMS-CSMC5/2021/Doc01Rev1](#)). Only speakers in the current session should have their cameras turned on, other participants will be asked to turn off their cameras and microphones to avoid interference and/or background noise.

If a speaker encounters a technical problem or a network failure, he/she is requested to contact the ACCOBAMS Secretariat as soon as possible (secretariat@accobams.net or tel: 00 377 9898 2078). Due to time constraints, the current session will continue with the next presentation.

All speakers are requested to send their PowerPoint presentations to the ACCOBAMS Secretariat by Friday, April 9, 2021. The ACCOBAMS Secretariat will arrange for the projection of the PowerPoint during the presentations.

During each presentation, participants will be invited to submit their questions via the Chat Room of the Zoom platform, mentioning the name of the speaker.

Once all the presentations have been made, the session Chair will open the discussion. At this point, the rapporteurs will forward the questions to the different speakers to allow them to answer.

The session Chair will then turn the floor over to the rapporteurs for conclusions and recommendations from the session.

Organization of the NETCCOBAMS Training Workshop

The SINAY team will be in charge of facilitating the workshop which will start at 13:00 (CET) on Wednesday, April 14, 2021.

The main functions of the new ACCOBAMS platform will be presented. The main objective of NETCCOBAMS is to be a decision support tool to facilitate the implementation of relevant conservation measures.

The SINAY team will send you instructions on how to access the platform before the workshop on Wednesday.

After the Conference

The Conference Report with the abstracts of the interventions, recommendations and conclusions will be available on the ACCOBAMS page dedicated to the Conference mid-May 2021.

The Conference proceedings will be published in July 2021, articles from presentations and posters must reach the Secretariat by May 31, 2021. Instructions on the format will be provided by the Secretariat.

Enjoy the Conference!